

Office of the Dy. Director of Education
Distt. N/E Yamuna Vihar, Delhi

No. DDE/NE/2007-08/396

Dated: 4/6/07

6/6/07

To
The Manager
St. Lawrence Public Secondary School
A.K Facility Centre
Dilshad Garden
Delhi-110095

Subject: Upgradation of School from Secondary to Sr. Secondary w.e.f academic session 2007-08

Sir,

With reference to your application on the subject cited above, I am directed to convey the approval of appropriate authority for provisional up gradation of your school under rule 52 of DSER 1973 from secondary to sr. secondary level without aid w.e.f. Academic session 2007-08 in commerce & Humanities streams subject to the fulfillment of the following conditions:-

1. That the school shall abide by the provision of Delhi school Education Act 1973, and Rules framed there under as well as the instructions issued from time to time.
2. That the school shall admit students without any discrimination of the religion, race, caste and place of birth as per norms of the department.
3. That the school shall equip the science lab as per the norms of the department and suitable facilities for practical work shall be provided to the student.
4. More science goods worth Rs.5000/- shall be purchased during the current year and a list be furnished to education officer for verification within a year of the date of recognition.
5. That a proper library shall be established and facilities for reading room shall also be made available for students as well as for teachers. Books as per ratio of ten books per student may be provided and facilities of reading room shall also be provided immediately and more books worth Rs.5000/- be purchased by the staff of the next session and list of books be furnished to the education officer for verification.
6. Adequate sports material shall be purchased and made available to the students immediately.
7. That the school shall strictly abide by the provision of delhi school Education Act and rules 1973 and payments will be made as per section 10(1) of the Delhi School Education Act 1973 read with 126 of the rules to all the employees by crossed cheque.
8. That the enrolment in each section shall not exceed the number of students calculated 10 sq.ft per student for the available floor area of the classroom and school shall provide adequate and sufficient accommodation as per the norms of the directorate of education, Delhi in each class.
9. That the school shall dispense with the services of unqualified and over aged staff, if any, immediately.
10. That the govt. nominee of the managing committee to be constituted as per the approved scheme will be asked for immediately.
11. The managing committee of the school shall not enhance the fee during the ensuing academic session without the prior approval of the directorate of education.
12. The managing committee shall regulate the functioning of the school strictly in accordance with the provisions of the act and rules.
13. That all the facilities prescribed under the rule 50 and 51 of the DSEA & Rule 1973 shall be made available to the students.

Sumita
VICE PRINCIPAL
St. Lawrence Public Secondary School
A.K, Facility Centre, Dilshad Garden
Delhi-110095

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14. That the arrangement of good drinking water shall be made available to all the students. /teachers and sanitary facilities shall also be provided to the students.
 15. Fresh health certificate may be obtained from the MCD within a month and be submitted to the education officer for verification.
 16. That the managing committee of the school shall create a reserve fund equivalent to three months salary of Rs.2.00 lac + Rs.80/- students whichever is higher in joint account in the name of the undersigned and the manager of the school in a scheduled bank within three months.
 17. Proof of the effect that the staff has been appointed as per recruitment rules be provided to the education office for verification.
 18. That copies of the appointment letter issued to the staff be provided for verification.
 19. That the school shall not run any unrecognized classes and shall run at one place at the above address only.
 20. Arrears of pay etc.due to pay fixation of Vth Pay Commission Report 1996 remaining unpaid shall be paid immediately.
 21. Provident fund register be maintained and cashbook be completed and shown to the education officer concerned for verification from time to time.
 22. That the violation of any instruction/orders/rules and regulation of the department shall be lead to the withdrawal recognition of the school.
 23. That a report of the fulfillment of the conditions giving the extent to which each conditions have been fulfilled shall be sent to the education officer every six months.
 24. That the school shall abide by all conditions/instructions as stated in recognition letter No. DDE/East/Recognition 1055/RC dated 6.12.88 and upgradation letter no. DDE/North-East/upgradation/2005-2006/1232 dated 1.9.05 issued at the time of recognition and upgradation upto secondary level.
 25. That the school authorities will make payment of salary and other allowances to its staff as per recommendations of the 5th Pay Commission.
 26. The school authorities will get permanent building-completion certificate from the competent authority before its expiry i.e.31.3.2008,failing which,the upgradation would be liable to be withdrawn.

No.DDE/NE/2007-08
Copy to:

1. P.S to D.E. (Old Sectt.), Delhi
2. R.D (East) Rani Garden,Geeta Colony,Delhi
3. DDE (CW) Lucknow Road,Delhi
4. DDE (ACT) Old Sectt.,Delhi
5. DDE (Plg.) Old Sectt.,Delhi
6. Education Officer Zone-VI

Yours Faithfully

(R.A.HARITASH)
Dy. Director of Education
Distt. North East
Date:-

Haritash
(R.A.HARITASH)
Dy Director of Education
Distt. North East

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St. Lawrence Public Sr. Sec. School
A-K, Facility Centre, Dilshad Garden
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